



VLS FINANCE LIMITED

Regd. Office: 2nd Floor, 13, Sant Nagar, East of Kailash, New Delhi-110065

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NOTICE OF 32nd ANNUAL GENERAL MEETING, E-VOTING AND BOOK CLOSURE INFORMATION

Notice is hereby given that:

1	Day and Date of 32nd Annual General Meeting ('AGM')	Thursday, September 12, 2019
2	Venue of Annual General Meeting	The Auditorium, Sri Sathya Sai International Centre, Institutional Area, Lodhi Road, Pragati Vihar, New Delhi- 110003
3	Time of Annual General Meeting	3:30 P.M.
4	Day and Date of completion of dispatch of Notice	Saturday, August 17, 2019
5	Date and Time of commencement of Voting through electronic means	Monday, September 9, 2019 at 9:00 A.M.
6	Date and Time of end of Voting through electronic means	Wednesday, September 11, 2019 at 5:00 P.M.
7	Business to be transacted through electronic means	Ordinary and Special Businesses as set out in the Notice of 32nd Annual General Meeting ('AGM').
8	Voting through electronic means shall not be allowed beyond	5:00 P.M. on Wednesday, September 11, 2019
9	The Notice of 32nd AGM is available on	www.vlsfinance.com, https://www.evoting.nsdl.com, http://www.rcmcdelhi.com/dropbox/ vls_agmnotice2019.pdf
10	Cut-off date	Thursday, September 5, 2019
11	Register of Members and Share Transfer Books will remain closed from	5th September, 2019 to 12th September, 2019 (both days inclusive)
12	Any person who acquires shares of the Company and becomes its member after dispatch of the AGM Notice and holding shares as of cut-off date may obtain the Login ID and Password by sending a request at e-voting@nsdl.co.in or to the RTA of the Company at email ID- investor.services@rcmcdelhi.com or at their registered office address.	
13	Only a person whose name is recorded in the Register of Members or in the Register of beneficial owners maintained by the Depositories as on the cutoff date shall be entitled to avail the facility of e-voting or voting at the AGM.	
14	A member may participate in the AGM even after exercising his/her right to vote through remote e-voting but shall not be allowed to vote again in the meeting.	
15	The facility for voting through ballot form will also be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right to vote at the meeting through Ballot form.	
16	Contact details of the person responsible to address the grievances connected with voting process	H. Consul Company Secretary and Compliance Officer E-mail id: hconsul@vlsfinance.com Ph. No.: 011-46656666
17	For electronic voting instructions, Shareholders may go through the instructions sent with Notice of 32nd AGM and in case of any queries/grievances connected with electronic voting; Shareholders may refer the Frequently Asked Questions and e-voting User Manual for Shareholders available at the Downloads section of NSDL's e-voting website www.evoting.nsdl.com .	

For VLS Finance Limited

Sd/-

H. Consul

Company Secretary

M.No. - A11183

Place: New Delhi

Date: August 17, 2019