

VLS FINANCE LIMITED

Regd. Office: - Ground Floor, 90, Okhla Industrial Estate, Phase-III, New Delhi-110020
CIN: L65910DL1986PLC023129, E-mail: vls@vlsfinance.com, Website: www.vlsfinance.com
Ph: 011-4665 6666, Fax: 011-4665 6699

15.03.2024

Intimation to Members holding shares in physical form

Subject: Updation of PAN, Nomination, Contact Details (i.e. phone/mobile number, email address, postal address with PIN), Bank Account Details and Specimen Signature in the Folio(s)

Dear Member,

We have noticed that you are holding shares of VLS Finance Limited ('the Company') in physical form and that you have not yet updated your complete KYC details. Please note that the Aadhar seeded PAN of all holders, Choice of Nomination, Contact Details (i.e. phone/mobile number, email address, postal address with PIN), bank account details of first holder, latest specimen signature of all holders are required to be updated in the records of the Company.

The Securities and Exchange Board of India ('SEBI'), vide its Circular dated November 03, 2021 (subsequently amended by Circulars dated December 14, 2021, March 16, 2023, May 17, 2023, September 26, 2023 and November 17, 2023) has mandated that the shareholders holding securities in a listed entity in physical form, shall update/furnish the PAN, Nomination, Contact Details (i.e. complete postal address, phone/mobile number, email address), bank account details and specimen signature in their folio(s) failing which the benefits arising on such securities would be withheld. Further, no other service request including request for issue of duplicate share certificate, transposition etc. will be entertained by Company in such cases, till requisite information is updated in records of the Company.

Further, in this regard, this is to inform you that SEBI vide its mail to all Registrar and Share Transfer Agents ('RTA's) on 23.01.2024, has directed that after 1st April, 2024, dividend to the shareholders, holding shares in physical form, who have not updated all of the information above viz. PAN, Choice of Nomination, Contact Details, phone/mobile number, email address, postal address, bank account details and specimen signature in the records of the Company, will be paid through electronic mode only after updation of above details in the records of the Company.

Thus, after 1st April, 2024, the Company shall not be able to remit your dividend, if any, on your shares, unless all of the above details are registered in the records of the Company. Hence, we request you to provide/update all your KYC details mentioned above in prescribed KYC forms i.e. ISR-1, ISR-2, SH-13 or ISR-3 to the RTA viz. 'RCMC Share Registry Private Limited', B-25/1, First Floor, Okhla Industrial Area- Phase II, New Delhi-110 020 or to the Company at its registered office address at the earliest. Format of KYC forms are available at website of the Company at <https://www.vlsfinance.com/kyc/>.

All the members who are holding shares in physical form are, therefore, requested to note the following:

- In case of non-updation of PAN or Choice of Nomination or Contact Details or phone/mobile number or Bank Account Details or Specimen Signature in respect of physical folios, the dividend, if any shall be withheld and shall be paid only through electronic mode with effect from April 01, 2024 upon furnishing all the aforesaid details in entirety.
- If the member updates the PAN, Choice of Nomination, Contact Details including phone number, Bank Account Details and Specimen Signature after April 01, 2024, then the member would receive all the dividends declared during that period (from April 01, 2024 till date of updation) pertaining to the shares held, automatically after the said updation i.e. without your making further request to the Company.

In view of the above, all members who are holding shares in physical form and have not updated the above said details in their folio(s) are requested to update/furnish the same in their folio immediately.

Thanking you,

For VLS Finance Limited

Sd/-

H. Consul

Company Secretary

M. No. A11183



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15.03.2024

Intimation to members whose dividend is standing unpaid for seven consecutive years.

Subject : Transfer of equity shares of the Company to 'Investor Education and Protection Fund' (IEPF):

According to the provisions of Section 124(5) of the Companies Act, 2013 ("the Act"), read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 ("the Rules"), as amended from time to time, if a dividend remains unclaimed for a period of seven years from 30 days after date of declaration then such dividend is required to be transferred to the Investor Education and Protection Fund (IEPF) established by the Central Government.

Further, in terms of Section 124(6) of the Companies Act, 2013 read with Rule 6 of the aforesaid rules, the Company is also mandatorily required to transfer all such shares to the designated IEPF Demat Account in respect of which none of the dividend(s) declared in period of seven consecutive years has been claimed by the member.

Accordingly, the following are required to be transferred to IEPF:

S. No.	Particulars of Transfer to IEPF	Due Date of Transfer to IEPF	Last date of claim for dividend to be filed to the Company
1.	Unclaimed Dividend for the Financial Year 2016-17 (Final Dividend)	October 31, 2024	On or before September 30, 2024
2.	Equity Shares on which dividend(s) remained unclaimed for seven consecutive years.	October 31, 2024	N.A.

As per the records, it appears that you have not claimed your dividend for seven consecutive years and accordingly, in terms of the aforementioned rules, your shares alongwith the unclaimed dividend for the year 2016-17 are liable to be transferred to IEPF. You are, therefore, requested to immediately claim your unpaid dividend(s) and avoid the transfer of your shares to IEPF by sending a request to the Company at vls@vlsfinance.com forthwith and in any case not later than 30.09.2024. You are also requested to update your KYC details with the Company where shares are held in physical form and with concerned depository participant where shares are held in electronic form. The dividend will be released to members whose KYC details have been updated and through electronic mode only. The prescribed formats for updating KYC for shares held in physical form are available on website of the Company viz. <https://www.vlsfinance.com/kyc/>. The members holding shares in electronic mode are requested to contact their depository participant for updating KYC details.

In case the relevant dividend is not claimed, the Company with a view to comply with the requirements of the said rules, shall be constrained to transfer the shares standing in your name to IEPF as per procedure stipulated in the Rules, without any further notice. Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to IEPF Authority pursuant to the said rules.

In view of the foregoing, you are, therefore, requested to claim your unpaid dividend by writing to the Company or to the Registrar & Share Transfer Agent at the following address so that it should reach on or before September 30, 2024:

Company's address: VLS FINANCE LIMITED Regd. Office: - Ground Floor, 90, Okhla Industrial Estate, Phase-III, New Delhi-110020 E-mail: vls@vlsfinance.com , Website: www.vlsfinance.com Ph: 011-4665 6666, Fax: 011-4665 6699 Dedicated email for redressal of investor grievances: hconsul@vlsfinance.com	Registrar & Share Transfer Agent's address: RCMC Share Registry Private Limited B-25/1, First Floor, Okhla Industrial Area Phase-II, New Delhi-110020 Email: investor.services@rcmcdelhi.com , Website: www.rcmcdelhi.com Phone Nos. 011 - 35020465/66
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Thanking you,

For VLS Finance Limited

Sd/-

H. Consul

Company Secretary

M. No. A11183


